

BOARD OF SCHOOL DIRECTORS

WORK SESSION
TUESDAY, APRIL 9, 2024
7:00 PM

MINUTES

Call to Order	President Tamara Donahue called the meeting to order at 6:59 p.m.
Pledge	The meeting opened with the pledge to the flag.
Attendance	<p>Those present included: Mrs. Donahue, Mr. Hill, Ms. Lindsey, Mrs. Lydon, Mr. Raso, Mrs. Shaw, Ms. Snyder and Mr. Wilson. Also present were; Dr. William P. Stropkaj, Superintendent; Mr. Joseph A. Kubiak, Assistant to the Superintendent for Operations/ Board Secretary; Mr. Michael Brungo, Solicitor; Dr. Shannon Varley, Assistant to the Superintendent for Student Achievement and Mrs. Maureen S. Myers, Assistant Board Secretary/Recording Secretary were present.</p> <p>Mr. LaPorte entered the meeting at 7:00 p.m.</p>
Public Comment	<p>Public Comment</p> <p>JoAnne Bordgasi Re: PA Educator Voters</p>
Board President's Report	<p>BOARD PRESIDENT'S REPORT – Mrs. Tamara Donahue</p> <p>The following action items will be considered at the April 16, 2024 Business/Legislative Meeting:</p> <p><u>BOARD ACTION REQUESTED</u></p>
Board Minutes	<p>BOARD MINUTES</p> <p>It is recommended that the Board approve the Work Session Minutes of March 12, 2024 and the Business/Legislative Minutes of March 19, 2024.</p>
Student Agreement	<p>STUDENT AGREEMENT</p> <p>It is recommended that the Board approve the Agreement between Student 105026 and the Keystone Oaks School District.</p>
Student Agreement	<p>STUDENT AGREEMENT</p> <p>It is recommended that the Board approve the Agreement between Student 102794 and the Keystone Oaks School District.</p>

FOR INFORMATION ONLY

- Parkway West Career and Technology Center Report *Mrs. Annie Shaw*
- SHASDA Report *Mr. Santo Raso*
 - The SHASDA student conference will be held on April 27, 2024.
- PSBA/Legislative Report *Mrs. Theresa Lydon*
- News from the Boroughs
 - The Dan Miller Disability Mental Health Summit is taking place April 17/18.
 - Four (4) Odyssey of the Mind teams have qualified for the Worlds Competition.

Executive Session

EXECUTIVE SESSION – There was no Executive Session held prior to this evenings Work Session.

Superintendent’s Report

SUPERINTENDENT REPORT – Dr. William P. Stropkaj

The following action items will be considered at the April 16, 2024 Business/Legislative Meeting:

BOARD ACTION REQUESTED

PD

PROFESSIONAL DEVLEOPMENT

It is recommended that the Board approve the following Professional Development request:

Joshua Kirchner	AP Precalculus APSI Walton APSI Online Event June 18 – June 21, 2024	\$2,200.00
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- A discussion was had regarding Professional Development.

For Discussion Only

FOR DISCUSSION ONLY

- Golden Eagle Courtesy Card
 - In the process of getting new Golden Eagle Courtesy Cards
 - Promoting more in the District

Education Report

EDUCATION REPORT – Mrs. Tamara Donahue

The following action items will be considered at the April 16, 2024 Business/Legislative Meeting:

BOARD ACTION REQUESTED

Textbooks on Display

TEXTBOOKS ON DISPLAY

It is recommended that the Board approve the following textbooks to be placed on display for 30 days:

<u>Textbook</u>	<u>Publisher</u>
<i>CKLA Skills & Knowledge</i> – Kindergarten	Amplify
<i>CKLA Skills & Knowledge</i> – First Grade	Amplify
<i>CKLA Skills & Knowledge</i> – Second Grade	Amplify
<i>CKLA Integrated</i> – Third Grade	Amplify
<i>CKLA Integrated</i> – Fourth Grade	Amplify
<i>CKLA Integrated</i> – Fifth Grade	Amplify

Pupil Personnel Report

PUPIL PERSONNEL REPORT – Dr. William P. Stropkaj

The following action items will be considered at the April 16, 2024 Business/Legislative Meeting:

BOARD ACTION REQUESTED

SHU

DUAL CREDIT AGREEMENT – SETON HILL UNIVERSITY

It is recommended that the Board approve the Dual Credit Agreement between Seton Hill University and Keystone Oaks School District effective July 1, 2024 through June 30, 2027.

- A discussion was had regarding the Dual Credit Agreement with Seton Hill University.

Personnel Report

PERSONNEL REPORT – Mrs. Tamara Donahue & Ms. Emily Snyder

The following action items will be considered at the April 16, 2024 Business/Legislative Meeting:

BOARD ACTION REQUESTED

Retirement

RETIREMENT

It is recommended that the Board accept the following retirement:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Years of Service</u>
Thomas Novak	Custodian	August 12, 2024	20

Appointments

APPOINTMENTS

1. Custodian

In compliance with the *Service Employees’ International Union Local 32BJ Collective Bargaining Agreement 2021 – 2026*, it is recommended that the Board approve the employment of:

Devin Luffey
Custodian – High School
Effective – March 25, 2024
Salary - \$31,101.34 (pro-rated)

2. Substitute Custodian

It is recommended that the Board approve the employment of the below Substitute Custodian at a rate of \$15.00 per hours.

<u>Name</u>	<u>Start Date</u>
Richard Nagy	April 2, 2024

3. Approval of Activity Sponsors

In compliance with the *Keystone Oaks Education Association Collective Bargaining Agreement 2020-2026*, it is recommended that the Board approve the following individual for the 2023/2024 school year:

<u>Activity</u>	<u>Position</u>	<u>Sponsor</u>	<u>Stipend</u>
Musical (High School)	Assistant	Richard Smith	\$7,250.00
	Assistant	James Critchfield	\$5,000.00
	Assistant	Craig Wetzel	\$2,500.00
	Assistant	Erin McAuley	\$2,250.00
	Assistant	Kim Potenga	\$1,000.00
	Assistant	Suzanne Levinson	\$560.00
	Assistant	Christopher Corbett	\$560.00
	Assistant	Jeffery Knell	\$560.00
	Assistant	Zachary Cable	\$560.00
	Assistant	David Gardner	\$560.00
	Assistant	Matthew Nelson	\$560.00
	Assistant	Noah Kilgus	\$560.00
	Assistant	Kevin Dick	\$560.00
	Assistant	Michael Fink	\$560.00
	Assistant	Abigail Langhorst	\$560.00
	Assistant	Daniel Gostein	\$560.00
	Assistant	Bill Purse	\$560.00
	Assistant	Ed Poellot	\$560.00
	Assistant	Caryn Rogers	\$560.00
	Assistant	Joseph Segelke	\$490.00

Assistant

John Daniels

\$420.00

FMLA

FAMILY AND MEDICAL LEAVE

It is recommended that the Board approve the following individual for Family and Medical Leave:

Employee #2240 – March 10, 2024 – June 10, 2024

Intermittent FMLA

INTERMITTENT FAMILY AND MEDICAL LEAVE

It is recommended that the Board approve the following individual for Intermittent Family and Medical Leave:

Employee #806 – Effective April 1, 2024

Finance Report

FINANCE REPORT – Mr. Nafis Hill

The following action items will be considered at the April 16, 2024 Business/Legislative Meeting:

BOARD ACTION REQUESTED

Accounts Payable

ACCOUNTS PAYABLE APPROVALS LISTS THROUGH MARCH 31, 2024

The Administration recommends approval of the following Accounts Payable lists as presented in the *Finance Package*:

- | | |
|---|----------------|
| A. General Fund as of March 31, 2024 (Check No. 71739-71958) | \$1,271,973.03 |
| B. Food Service Fund as of March 31, 2024 (Check No. 9821-9833) | \$42,529.28 |
| C. Athletics as of March 31, 2024 (3480-3481) | \$1,367.35 |
| D. Capital Reserve as of March 31, 2024 (None) | \$0.00 |

TOTAL \$1,315,869.66

Joint Purchasing Board - AIU

CONTINUED MEMBERSHIP IN THE JOINT PURCHASING BOARD

It is recommended that the Board approve the continued membership in the Allegheny Intermediate Unit’s Joint Purchasing Program for the 2024/2025 school year in the following areas, but not limited to:

- Electricity
- Gasoline and Diesel Fuel
- Natural Gas
- Copier Paper

The regular member position for the Joint Purchasing Program will be assigned to **Joseph A. Kubiak**, Assistant to the Superintendent for Operations, and the alternate member position will be assigned to **Jesse Jeznis**, Supervisor of Buildings, Grounds, and Transportation.

For Information Only

This does not obligate the District to purchase materials from the AIU Joint Purchasing Program.

FOR INFORMATION ONLY

I. EXPENDITURE/REVENUE 2023 – 2024 BUDGET to ACTUAL / PROJECTION

ACCT	DESCRIPTION	2023-2024 BUDGET TOTAL	2023-2024 8 MONTH MARCH/ACTUAL	OVER (UNDER) BUDGET
Revenue				
6000	Local Revenue Sources	\$ 32,672,317	\$ 31,636,798	\$ (1,035,519)
7000	State Revenue Sources	\$ 13,333,933	\$ 9,703,361	\$ (3,630,572)
8000	Federal Revenue Sources	\$ 805,962	\$ 1,352,313	\$ 546,351
Total Revenue		\$ 46,812,212	\$ 42,692,472	\$ (4,119,740)
Expenditures				
100	Salaries	\$ 20,607,107	\$ 12,557,119	\$ 8,049,988
200	Benefits	\$ 13,416,990	\$ 7,257,582	\$ 6,159,408
300	Professional/Technical Services	\$ 1,929,206	\$ 1,646,298	\$ 282,908
400	Property Services	\$ 1,493,800	\$ 1,201,678	\$ 292,122
500	Other Services	\$ 5,446,273	\$ 3,687,757	\$ 1,758,516
600	Supplies/Books	\$ 1,715,234	\$ 1,282,415	\$ 432,819
700	Equipment/Property	\$ 1,015,150	\$ 1,104,213	\$ (89,063)
800	Other Objects	\$ 87,100	\$ 351,623	\$ (264,523)
900	Other Financial Uses	\$ 1,101,352	\$ 2,709,395	\$ (1,608,043)
Total Expenditures		\$ 46,812,212	\$ 31,798,080	\$ 15,014,132
Revenues exceeding Expenditures		\$ -	\$ 10,894,392	\$ 10,894,392
Other Financing Sources/(Uses)				
	Interfund Transfers In (Out)	\$ -	\$ -	\$ -

II. SUMMARY OF STUDENT ACTIVITIES ACCOUNTS AS OF MARCH 31, 2024

Bank Account - Status	Middle / High School	Athletics
Cash Balance - 03/01/2024	\$ 255,966.61	\$ 48,180.82
Deposits	\$ 8,617.60	\$ 1,287.97
Subtotal	\$ 264,584.21	\$ 49,468.79
Expenditures	\$ 59.99	\$ 20.55
Cash Balance - 03/31/2024	\$ 264,524.22	\$ 49,448.24

III. BANK BALANCES

BANK BALANCES PER STATEMENT AS OF MARCH 31, 2024

	BALANCE
GENERAL FUND	
FNB BANK	\$ 1,610,811
PAYROLL (pass-thru account)	\$ 6,909
FNB SWEEP ACCOUNT	\$ -
ATHLETIC ACCOUNT	\$ 49,448
PLGIT	\$ 14,052,716
FNB MONEY MARKET	\$ 282,249
PSDLAF	\$ 175,014
INVEST PROGRAM	\$ 195,667
OTHER POST-EMPLOYMENT BENEFITS	\$ 2,113,589
COMPENSATED ABSENCES	\$ 458,071
	\$ 18,944,475
CAFETERIA FUND	
FNB BANK	\$ 678,509
PLGIT	\$ 1,492,943
	\$ 2,171,452
CONSTRUCTION FUND / CAP RESERVE	
FNB BANK	\$ 43,955
PLGIT - G.O. BOND SERIES C OF 2014/ 12-19	\$ 865
	\$ 44,820
GRAND TOTAL	\$ 21,160,747

Buildings, Grounds & Transportation Report

BUILDINGS, GROUNDS & TRANSPORTATION REPORT – Mr. Santo Raso

The following action items will be considered at the April 16, 2024 Business/Legislative Meeting:

BOARD ACTION REQUESTED

HHS DR

HHS DR ENGINEERS/ARCHITECTS

It is recommended that the Board approve HHS DR Engineers/Architects to provide an architectural study for Fred L. Aiken Elementary, Dormont Elementary and Myrtle Avenue Elementary at a cost not to exceed \$15,000.00.

- A discussion was had regarding HHS DR and the architectural study.

Public Comment

Public Comment

JoAnne Bordgasi

Re: Project Succeed

Adjournment

ADJOURNMENT

On the motion of Mrs. Lydon, seconded by Mr. Hill, the meeting was adjourned at 7:39p.m.

Motion passed 9-0

Respectfully submitted,

Joseph A. Kubiak
Board Secretary

Maureen S. Myers
Assistant Board Secretary